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## **Please Note:**

The English language text below is a draft non-binding translation of the original German version . In case of any deviation between both versions, the German language version is binding.

([http://www.ipmatec.de/Datens\\_D\\_4\\_2019.pdf](http://www.ipmatec.de/Datens_D_4_2019.pdf))

## **Data protection declaration**

This is a non-binding translation of the original German version. In case of any deviation between the original German version and this non-binding translation the original German version is valid.

We are very pleased about your interest in our company. Data protection is of particular importance for the management of IPMAtec Industriesysteme UG (haftungsbeschränkt). Use of the Internet pages of IPMAtec Industriesysteme UG (haftungsbeschränkt) is generally possible without any indication of personal data. However, if a data subject wishes to use our company's special services through our website, personal data processing may be required. If the processing of personal data is required and there is no legal basis for such processing, we generally seek the consent of the data subject.

The processing of personal data, such as the name, address, e-mail address or telephone number of a data subject, is always in accordance with the General Data Protection Regulation and in compliance with the country-specific data protection provisions applicable to IPMAtec Industriesysteme UG (haftungsbeschränkt). Through this privacy policy, our company seeks to inform the public about the nature, scope and purpose of the personal information we collect, use and process. Furthermore, data subjects are informed of their rights under this privacy policy.

IPMAtec Industriesysteme UG (haftungsbeschränkt), as the controller, has implemented numerous technical and organizational measures to ensure the most complete protection possible for personal data processed via this website. Nevertheless, Internet-based data transmissions can generally have security holes, so that absolute protection can not be guaranteed. For this reason, every person concerned is free to submit personal data to us by alternative means, for example by telephone.

**1. Definitions** The privacy policy of IPMAtec Industriesysteme UG (haftungsbeschränkt) is based on the terminology used by the European directive and regulatory authority in the adoption of the General Data Protection Regulation (DS-GVO). Our privacy policy should be easy to read and understand, both for the public and for our customers and business partners. To ensure this, we would like to explain in advance the terminology used.

Among other things, we use the following terms in this privacy policy:

### **• a) personal data**

Personal data means any information relating to an identified or identifiable natural person (hereinafter the "data subject"). A natural person is considered to be identifiable, directly or indirectly, in particular by association with an identifier such as a name, with an identification number, with location data, with an online identifier or with one or more special characteristics expressing the physical, physiological, genetic, mental, economic, cultural or social identity of this natural person can be identified.

**• b) affected person** Affected person is any identified or identifiable natural person whose personal data is processed by the controller.

- **c) processing**

Processing means any process or series of operations related to personal data, such as collecting, capturing, organizing, organizing, storing, adapting or modifying, reading out, querying, using, with or without the aid of automated procedures; disclosure through submission, dissemination or any other form of provision, reconciliation or association, restriction, erasure or destruction. •

- **d) limitation of processing**

Restriction of the processing is the marking of stored personal data with the aim to limit their future processing.

- **e) profiling**

Profiling is any type of automated processing of personal data that involves the use of such personal information to evaluate certain personal aspects relating to a natural person, in particular aspects relating to job performance, economic situation, health, personal To analyze or predict preferences, interests, reliability, behavior, whereabouts, or relocation of that natural person.

- **f) Pseudonymisation** Pseudonymisation is the processing of personal data in such a way that personal data can no longer be assigned to a specific data subject without additional information, provided that such additional information is kept separate and subject to technical and organizational measures to ensure that the personal data not assigned to an identified or identifiable natural person.

- **g) controller or controller**

The controller or controller is the natural or legal person, public authority, body or body that, alone or in concert with others, decides on the purposes and means of processing personal data. Where the purposes and means of such processing are determined by Union law or the law of the Member States, the controller or the specific criteria for his designation may be provided for under Union or national law.

- **h) processor** A processor is a natural or legal person, public authority, body or body that processes personal data on behalf of the controller.

- **i) recipient** Recipient is a natural or legal person, agency, agency or other entity to whom Personal Data is disclosed, whether or not it is a third party. However, authorities which may receive personal data under Union or national law in connection with a particular mission are not considered to be beneficiaries.

- **j) third party** Third is a natural or legal person, public authority, body or body other than the data subject, the controller, the processor and the persons authorized under the direct responsibility of the controller or processor to process the personal data.

- **k) consent**

Consent is any expression of will voluntarily and unequivocally made by the data subject in the form of a statement or other unambiguous confirmatory act expressing to the data subject that they consent to the processing of the personal data concerning them is.

## 2. Name and address of the controller

The person responsible within the meaning of the General Data Protection Regulation, other data protection laws in the Member States of the European Union and other provisions with a data protection character is:

IPMAtec Industriesysteme UG (limited liability)

Pastor Dam 39a

25436 Tornesch

Germany

Tel .: 04122-52701

E-Mail: Info@ipmatec.de

Website: www.ipmatec.de

### **3. Cookies**

The websites of IPMAtec Industriesysteme UG (haftungsbeschränkt) use cookies. Cookies are text files that are stored and stored on a computer system via an Internet browser.

Many websites and servers use cookies. Many cookies contain a so-called cookie ID. A cookie ID is a unique identifier of the cookie. It consists of a string through which Internet pages and servers can be assigned to the specific Internet browser in which the cookie was stored. This allows visited websites and servers to distinguish the individual's browser from other Internet browsers that contain other cookies. A particular Internet browser can be recognized and identified by the unique cookie ID.

By using cookies, IPMAtec Industriesysteme UG (haftungsbeschränkt) can provide users of this website with more user-friendly services that would not be possible without the setting of cookies.

By means of a cookie the information and offers on our website can be optimized in the sense of the user. Cookies allow us, as already mentioned, to recognize the users of our website.

The purpose of this recognition is to make it easier for users to use our website. For example, the user of a website that uses cookies need not reenter their credentials every time they visit the website because this is done by the website and the cookie stored on the user's computer system. The data subject can prevent the setting of cookies through our website at any time by means of a corresponding setting of the Internet browser used and thus permanently contradict the setting of cookies. Furthermore, already set cookies can be deleted at any time via an internet browser or other software programs. This is possible in all common internet browsers. If the data subject deactivates the setting of cookies in the Internet browser used, not all functions of our website may be fully usable.

### **4. Collecting general data and information**

The website of IPMAtec Industriesysteme UG (haftungsbeschränkt) collects a series of general data and information each time the website is accessed by an affected person or an automated system. This general data and information is stored in the log files of the server. The (1) browser types and versions used, (2) the operating system used by the accessing system, (3) the website from which an accessing system accesses our website (so-called referrers), (4) the sub-web pages, which can be accessed via (5) the date and time of access to the website, (6) an Internet Protocol (IP) address, (7) the Internet service provider of the accessing system and (8) other similar data and information used in the event of attacks on our information technology systems.

When using this general data and information, IPMAtec Industriesysteme UG (haftungsbeschränkt) does not draw any conclusions about the data subject. Rather, this information is required in order to (1) correctly deliver the contents of our website, (2) to optimize the content of our website and to advertise it, (3) to ensure the continued functioning of our information technology systems and the technology of our website, and (4) to provide law enforcement authorities with the necessary information for prosecution in case of a cyberattack. IPMAtec Industriesysteme UG (haftungsbeschränkt) evaluates this anonymously collected data and information on the one hand statistically and further with the aim to increase the data protection and data security in our company, in order to ensure an optimal level of protection for the personal data processed by us. The anonymous data of the server log files are stored separately from all personal data provided by an affected person.

### **5. Routine deletion and blocking of personal data**

The controller shall process and store the personal data of the data subject only for the period necessary to achieve the purpose of the storage or, if so required by the European legislature and other legislators in laws or regulations, that of the controller subject to was provided. If the storage purpose is omitted or if a storage period prescribed by the European directives

and regulations or any other relevant legislature expires, the personal data will be routinely blocked or deleted in accordance with the statutory provisions.

## **6. Rights of the data subject**

### **• a) Right to confirmation**

Each data subject has the right, as granted by the European Directive and Regulatory Authority, to require the controller to confirm whether personal data relating to him / her is being processed. If an affected person wishes to exercise this right of confirmation, they can contact an employee of the controller at any time.

### **b) Right to information**

Any person affected by the processing of personal data shall have the right granted by the European legislature and the legislature at any time to obtain from the controller information free of charge concerning the personal data stored about him and a copy of that information. In addition, the European legislator and regulator has provided the data subject with the following information:

- o the processing purposes
- o the categories of personal data being processed
- o the recipients or categories of recipients to whom the personal data have been disclosed or are still being disclosed, in particular to recipients in third countries or to international organizations
- o if possible, the planned duration for which the personal data will be stored or, if that is not possible, the criteria for determining that duration
- o the existence of a right to rectification or erasure of the personal data concerning them, or of limitation of processing by the controller or of a right to object to such processing
- o the existence of a right of appeal to a supervisory authority
- o if the personal data are not collected from the data subject: all available information on the source of the data
- o the existence of automated decision-making, including profiling, in accordance with Article 22 (1) and (4) of the DSBER Regulation and - at least in these cases - meaningful information about the logic involved and the scope and intended impact of such processing on the data subject

Furthermore, the data subject has a right of access as to whether personal data has been transmitted to a third country or to an international organization. If this is the case, then the data subject has the right to obtain information about the appropriate guarantees in connection with the transfer.

If a data subject wishes to avail himself of this right to information, he may, at any time, contact an employee of the controller.

### **• c) right to rectification**

Any person affected by the processing of personal data has the right granted by the European directive and regulatory authority to demand the immediate correction of incorrect personal data concerning them. Furthermore, the data subject has the right to request the completion of incomplete personal data, including by means of a supplementary declaration, taking into account the purposes of the processing.

If an affected person wishes to exercise this right of rectification, they may, at any time, contact an employee of the controller.

### **d) Right to cancellation (right to be forgotten)**

Any person affected by the processing of personal data shall have the right granted by the European Directives and Regulators to require the controller to immediately delete the personal data concerning him, provided that one of the following reasons is satisfied and the processing is not required:

- o The personal data has been collected or otherwise processed for such purposes, for which they are no longer necessary.
- o The data subject revokes the consent on which the processing was based in accordance with Article 6 (1) (a) of the GDPR or Article 9 (2) (a) of the GDPR and lacks any other legal basis for the processing.
- o The data subject submits an objection to the processing pursuant to Art. 21 para. 1 DS-GVO, and there are no legitimate reasons for the processing, or the data subject appeals in accordance with Art. 21 para. 2 DS-GVO the processing.
- o The personal data was processed unlawfully.
- o The deletion of personal data is required to fulfill a legal obligation under Union or national law to which the controller is subject.
- o The personal data were collected in relation to information society services offered pursuant to Art. 8 para. 1 DS-GVO.

If one of the above reasons is correct and an affected person wishes to initiate the deletion of personal data held by IPMAtec Industriesysteme UG (limited liability), they may at any time contact an employee of the controller. The employee of IPMAtec Industriesysteme UG (haftungsbeschränkt) will arrange for the extinguishing request to be fulfilled immediately. If the personal data have been made public by IPMAtec Industriesysteme UG (haftungsbeschränkt) and if our company as the person responsible is obliged to delete personal data in accordance with Art. 17 para. 1 DS-GVO, IPMAtec Industriesysteme UG (haftungsbeschränkt) takes into account the available data Technology and Implementation Costs appropriate measures, including of a technical nature, to inform other data controllers processing the published personal data that the data subject has been removed from these other data controllers by deletion of all links to such personal data or has requested copies or replications of such personal data, as far as the processing is not required. The employee of IPMAtec Industriesysteme UG (haftungsbeschränkt) will arrange for the necessary in individual cases.

#### • e) Right to restriction of processing

Any person affected by the processing of personal data has the right granted by the European directive and regulatory authority to require the controller to restrict the processing if one of the following conditions applies:

- o The accuracy of the personal data is contested by the data subject for a period of time that enables the person responsible to check the accuracy of the personal data.
- o The processing is unlawful, the data subject refuses to delete the personal data and instead requests the restriction of the use of the personal data.
- o The data controller no longer needs the personal data for the purposes of processing, but the data subject requires them to assert, exercise or defend their rights.
- o The person concerned has objected to the processing acc. Art. 21 para. 1 DS-GVO and it is not yet clear whether the legitimate reasons of the person responsible outweigh those of the person concerned.

If one of the above-mentioned conditions exists and an affected person wishes to request the restriction of personal data stored by IPMAtec Industriesysteme UG (limited liability), he may at any time contact an employee of the controller. The employee of IPMAtec Industriesysteme UG (haftungsbeschränkt) will initiate the restriction of processing.

#### • f) Data transferability

Any person affected by the processing of personal data shall have the right granted by the European Directive and Regulatory Authority to receive the personal data concerning him / her provided to a controller by the data subject in a structured, common and machine-readable format. It also has the right to transfer this data to another person responsible without hindrance by the controller to whom the personal data were provided, provided that the processing is based on the consent pursuant to Art. 6 (1) (a) GDPR or Art. 9 para 2 (a) of the

GDPR or on a contract pursuant to Article 6 (1) (b) of the GDPR and processing by automated means, unless the processing is necessary for the performance of a task of public interest or in the exercise of official authority, which has been assigned to the controller. Furthermore, in exercising their right to data portability under Article 20 (1) of the GDPR, the data subject has the right to obtain that the personal data is transmitted directly from one controller to another, where technically feasible and if so this does not affect the rights and freedoms of others.

In order to assert the right to data portability, the data subject may at any time contact an employee of IPMAtec Industriesysteme UG (limited liability).

#### • g) Right to object

Any person concerned by the processing of personal data shall have the right conferred by the European directive and regulatory authority at any time, for reasons arising from its particular situation, against the processing of personal data relating to it pursuant to Article 6 (1) (e) or f DS-GVO takes an objection. This also applies to profiling based on these provisions.

IPMAtec Industriesysteme UG (haftungsbeschränkt) no longer processes the personal data in the event of an objection, unless we can prove compelling legitimate reasons for the processing which outweigh the interests, rights and freedoms of the data subject or the processing serves the assertion, Exercise or defense of legal claims.

If IPMAtec Industriesysteme UG (haftungsbeschränkt) processes personal data in order to operate direct mail, the data subject has the right to object at any time to the processing of personal data for the purpose of such advertising. This also applies to the profiling, as far as it is associated with such direct mail. If the data subject objects to IPMAtec Industriesysteme UG (haftungsbeschränkt) of processing for direct marketing purposes, IPMAtec Industriesysteme UG (haftungsbeschränkt) will no longer process the personal data for these purposes.

In addition, the data subject has the right, for reasons arising from his / her particular situation, to process personal data concerning him / her for IPMAtec Industriesysteme UG (limited) for scientific or historical research purposes or for statistical purposes pursuant to Art. 89 para 1 DS-BER, objections shall be lodged unless such processing is necessary to fulfill a task of public interest.

In order to exercise the right to object, the data subject can directly contact any employee of IPMAtec Industriesysteme UG (limited liability) or another employee. The data subject is also free, in the context of the use of information society services, notwithstanding Directive 2002/58 / EC, to exercise his right of opposition by means of automated procedures using technical specifications.

#### i) Right to revoke a data protection consent

Any person affected by the processing of personal data has the right, granted by the European directive and regulatory authority, to revoke consent to the processing of personal data at any time.

If the data subject wishes to assert their right to withdraw consent, they may, at any time, contact an employee of the controller.

## 7. Legal basis of processing

Art. 6 I lit. A DS-GMO serves our company as the legal basis for processing operations in which we obtain consent for a particular processing purpose. If the processing of personal data is necessary to fulfill a contract of which the data subject is a party, as is the case, for example, in processing operations necessary for the supply of goods or the provision of any other service or consideration, processing shall be based on Art. 6 I lit. b DS-GMO. The same applies to processing operations that are necessary to carry out pre-contractual measures, for example in the case of inquiries about our products or services. If our company is subject to a legal obligation which requires the processing of personal data, such as the fulfillment of tax

obligations, the processing is based on Art. 6 I lit. c DS-GMO. In rare cases, the processing of personal data may be required to protect the vital interests of the data subject or another natural person. This would be the case, for example, if a visitor to our premises were injured and his or her name, age, health insurance or other vital information would have to be passed on to a doctor, hospital or other third party. Then the processing would be based on Art. 6 I lit. d DS GMOs are based. Ultimately, processing operations could be based on Art. 6 I lit. f DS GMOs are based. Processing operations that are not covered by any of the above legal bases are based on this legal basis if processing is necessary to safeguard the legitimate interests of our company or a third party, unless the interests, fundamental rights and fundamental freedoms of the person concerned prevail. Such processing operations are particularly permitted because they have been specifically mentioned by the European legislator. In that regard, it is considered that a legitimate interest could be assumed if the data subject is a customer of the controller (recital 47, second sentence, DS-BER).

## **8. Qualifying interests in the processing that are being pursued by the controller or a third party**

Is the processing of personal data based on Article 6 I lit. f DS-GMO is our legitimate interest in conducting our business for the benefit of all of our employees and our shareholders.

## **9. Duration for which the personal data is stored**

The criterion for the duration of the storage of personal data is the respective statutory retention period. After the deadline, the corresponding data will be routinely deleted, if they are no longer required to fulfill the contract or to initiate a contract.

## **10. Legal or contractual provisions for the provision of personal data; Necessity for the conclusion of the contract; Obligation of the data subject to provide the personal data; possible consequences of non-provision**

We clarify that the provision of personal information is in part required by law (such as tax regulations) or may result from contractual arrangements (such as details of the contractor). Sometimes it may be necessary for a contract to be concluded that an affected person provides us with personal data that must subsequently be processed by us. For example, the data subject is required to provide us with personal information when our company concludes a contract with her. Failure to provide the personal data would mean that the contract with the person concerned could not be closed. Prior to any personal data being provided by the person concerned, the person concerned must contact one of our employees. Our employee will inform the individual on a case-by-case basis whether the provision of the personal data is required by law or contract or required for the conclusion of the contract, whether there is an obligation to provide the personal data, and what would have resulted from the failure to provide the personal data.

## **11. Existence of automated decision-making**

As a responsible company, we refrain from automatic decision-making or profiling.

This Privacy Policy was created by the privacy statement generator of DGD Deutsche Gesellschaft für Datenschutz GmbH, which acts as external data protection officer Ingolstadt, in cooperation with the IT and data protection lawyer Christian Solmecke.

CG 10/2018

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